



## Required Documents / Passport Adults:

The following documents are required for the application (original + 1 photo copy):

- Completed application form: [Download Application Form](#)
- Two identical **biometric** recent passport photos (Please do not cut the photos yourself!)  
[Sample Photos / specifications:](#)
- Your birth certificate stating the exact place of birth (it is not sufficient if only the county is mentioned on the US birth certificate, a „proof of birth letter“ issued by the hospital with the name of the town must then also be provided)
- If married, divorced or widowed: marriage certificate, if applicable divorce decree or death certificate of the spouse
- Previous passport
- Valid residence permit in the US (US Resident Alien Card, US residence visa, US passport, US Certificate of Birth Abroad or US. Citizenship Certificate). [Information for Holder of a Green Card without expiration date](#)
- If the last name in your previous passport is not the same as the last name you currently use, please provide additional proof regarding your name usage. A name declaration might have to be done. Please consider the [Information on Name Declaration](#)
- Your US driver's license or an utility bill in your name as proof of residence
- [Passport fee](#)

### [If applicable:](#)

- Deregistration of your last place of residence in Germany („Abmeldebescheinigung“), if it is entered in your last passport
- Certificate about the validity of a name declaration („Bescheinigung über die Namensführung“)
- German Naturalization Certificate
- US Naturalization Certificate with "[Beibehaltungsgenehmigung](#)"
- If applicable, your German Doctoral Certificate, if you would like to have your doctoral degree entered in your passport