



Required Documents / Passport for applicants under 18 years of age:

The following documents are required for the application (original + 1 photo copy):

- Completed application form: **Download Child's Passport Application Form**
- Two identical **biometric** recent passport photos (Please do not cut the photos yourself!)
Sample Photos / specifications:
- Birth certificate of the child, stating the exact place of birth (it is not sufficient if only the county is mentioned on the US birth certificate, a „proof of birth letter“ issued by the hospital with the name of the town must then also be provided)
- Previous passport / child's passport (data page with photo)
- Valid residence permit in the US (US Resident Alien Card, US residence visa, US passport, US Certificate of Birth Abroad or US. Citizenship Certificate).
- Passports of both parents (data page with photo)
- Valid residence permit in the US (US Resident Alien Card or US residence visa)
- Parent's marriage certificate (if parents were married in Germany: "Stammbuch" of the parents)
- If child was born out of wedlock, proof of acknowledgement of paternity
- Statement of Consent of the absent parent, signature certified by a Notary Public. **Statement of Consent**
- If the last name in previous passport is not the same as the last name currently in use, please provide additional proof regarding your name usage. A name declaration might have to be done.
Information on Name Declaration
- Your US driver's license or an utility bill in your name as proof of residence
- **Passport fee**

If applicable:

- Deregistration of your last place of residence in Germany („Abmeldebescheinigung“), if it is entered in your last passport
- Certificate about the validity of a name declaration („Bescheinigung über die Namensführung“)
- German Naturalization Certificate
- US Naturalization Certificate with **"Beibehaltungsgenehmigung"**